CWA Human Rights Department
AFL- CIO Constituency Group Sponsorship Program
2020 Guidelines and Application

The goal of the sponsorship program is to facilitate participation and joint project work between CWA members and the Constituency Partner Organizations. This scholarship program seeks to identify and support activists who will be “connectors” between our union and these organizations.

**Candidates must be nominated by their CWA District Vice President or Sector President.** Please check the following steps to ensure eligibility and requirements are met.

**Guidelines:**

**STEP 1.**

The application for this program is attached. Each candidate must first provide a completed application to your District Vice President or Sector President’s office for consideration. (Contact your Local for District/Sector information.)

**STEP 2.**

The District Vice President or Sector President must sign and submit the application to the Human Rights Department.

1. Applications **must** be submitted to the District or Sector V.P. 90 days **prior** to the start date for that event.

   *For Example, if you wish to apply for the NAACP convention beginning on July 25, then you need to submit your application to your District V.P. or Sector President by April 26, 2020.*

2. Remember to make a copy of the application for your records.
PLEASE NOTE THE FOLLOWING CONDITIONS

Six candidates from the entire Union will be selected per convention, no exceptions. Applicants are encouraged to apply early as scholarships are limited.

The official list for 2020 conventions can be found below. Each person selected will be required to commit to three activities with that constituency group before the next convention.

*Eligible candidates* must be (Full time CWA employees are not eligible):

- A CWA member in good standing who is eligible to receive Growth funds
- Actively Engaged in the CWA Union
- Participating in the CWA Political Action Fund at a minimum of $20.00 per month

*Eligible Expenses:*

- Travel (Common Carrier)
- Two Nights Hotel Stay (if outside the candidate’s reasonable commute)
- Two days lost time wages (LTW); however, no LTW for weekends or days off; candidates are not eligible for overtime pay
- Registration Fee
- Meals

*Reimbursement Process:*

1. The candidate’s Local must pre-pay the travel, hotel, airfare, and conference Registration Fee.
2. Reimbursement for wages & expenses* are made TO THE LOCAL after the event. Requests from Locals must be submitted to HQ within 60 days of the event. Please include a cover letter with your submission addressed to Director of Human Rights, Melissa Matos. Copies of pay stubs, checks, and receipts are preferred; please retain the originals for your Local’s records.
3. The total of all of the above or $1,200.00 per candidate – whichever is lower.

*Expenses are reimbursed per the CWA International rules. Meal expenses must have itemized receipts and are allowable as long as they do not exceed the IRS maximum. (Visit [http://www.gsa.gov/portal/category/100120](http://www.gsa.gov/portal/category/100120)).
2020 AFL-CIO Constituency Group Sponsored Conventions
PLEASE CIRCLE ONE CONVENTION PER APPLICATION

- APALA – Asian Pacific American Labor Alliance – **Biennial Convention To Be Announced in 2021**

- APRI – A. Philip Randolph Institute – **2020 National Education Conference**
  **August 12 – 16, 2020 in Baltimore, MD**
  *Deadline to submit to your District V.P. or Sector President is May 14, 2020*

- CBTU – Coalition of Black Trade Unionist – **49th International Convention**
  **“CBTU 2020: Unite and Make a Change” May 21-24, 2020 in Houston, TX**
  *Deadline to submit to your District V.P. or Sector President is March 22, 2020*

- CLUW – Coalition of Labor Union Women – **To Be Announced**

- LCLAA – Labor Council for Latin American Advancement –
  **23rd National Membership Convention, August 5 – 8, 2020 in Las Vegas, NV**
  *Deadline to submit to your District V.P. or Sector President is May 7, 2020*

- NAACP – National Association for Advancement of Colored People
  **111th Annual Convention, July 25 – 29, 2020 in Boston, MA**
  *Deadline to submit to your District V.P. or Sector President is April 26, 2020*
TO BE COMPLETED BY CANDIDATE

Part 1: Applicant Information

Name: __________________________________________________________________________ Local: __________

Phone: __________________________ Email: ____________________________

City: __________________________ State: __________ Zip: __________

Employer: ____________________________________________________________________ Job Title: __________________________

Title within Union: ______________________________________________________________________

Are you a dues-paying member of the Constituency Group/Human Rights Strategic Partner?
   Circle one: YES NO If YES, for how long? ________________________________

Are you an office holder in the Constituency Group/Human Rights Strategic Partner?
   Circle one: YES NO If YES, list Title: ________________________________

Are you a CWA member in good standing?
   Circle one: YES NO

Are you a CWA Political Action Fund participant at $20.00 per month or more?
   Circle one: YES NO

Contact information within Constituency Group/ Strategic Partner with whom you have worked:

Name: __________________________________________________________________________

Role/Position in Group/Partner: ____________________________________________________________________

Phone: __________________________ Email: ____________________________
(1) Please highlight your activism within CWA or your community.

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(2) Please briefly explain how you plan to build a deeper working relationship between CWA and the Constituency Group, i.e., what are issues, campaigns, or opportunities where we can work together?

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Part 2: Vice President

Your District/ Sector ____________

I nominate:

_______________________________________________________________________________________________________
(Print full name)

For a 2020 CWA Human Rights Constituency Group Sponsorship.

Briefly explain why you are nominating this activist (i.e. prior work with the Constituency group/ Human Rights partner, CWA activism, etc.)

___________________________________________________________________________
___________________________________________________________________________
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___________________________________________________________________________

District/Sector Vice President _____________________________________________________________________________

Signature

Please send a .pdf file format of this application to Melissa Matos, Director of Human Rights, at MMatos@cwa-union.org and please cc: JMccue@cwa-union.org