

## CWA Human Rights Constituency Group/ Strategic Partnership Sponsorship Program Guidelines & Application

The goal of the sponsorship program is to facilitate participation and joint project work between CWA members and the Constituency/Human Rights Partner Organizations. This program seeks to identify and fund leaders who will be “connectors” between our union and these organizations and be accountable for building deeper relationships with those organizations.

### Guidelines:

**Candidates must be nominated by their CWA District VP or Sector VP.** Please check the following boxes to ensure eligibility and requirements are met.

The application for this program is attached. Each candidate must provide a completed application to the VP and the VP may submit up to three (3) candidates per organization to the Human Rights Department for consideration.

Full time CWA employees are not eligible. Eligible candidates must be:

- CWA member in good standing who is eligible to receive Growth funds
- Participating in the CWA Political Action Fund at a minimum of \$5.00 per week
- Dues paying members of the Constituency or Partner Organization
- Actively engaged in the Union

Eligible Expenses:

- Travel (Common Carrier)
- Two Nights Hotel Stay (if outside the candidate’s reasonable commute)
- Two days lost time wages (LTW); however, no LTW for weekends, days off, nor is overtime paid
- The total of all of the above or \$1,200 per candidate whichever is lower, OR an approved project with group up to \$1,200
- Reimbursements for wages and expenses are made TO THE LOCAL and all wage/expense reimbursements for an individual at a specific event MUST BE SUBMITTED at the SAME TIME. Any exceptions MUST have prior approval from Human Rights Director.**
- Expenses are reimbursed per the CWA Headquarters rules. Expenses that have receipts are allowable as long as they do not exceed the IRS maximum. (visit <http://www.gsa.gov/portal/category/100120>).**

Selection Process:

1. The Human Rights Department, in conjunction with the President’s and Secretary-Treasurer’s offices, will select from the pool of nominated candidates.
2. Factors that will help determine selected candidates will include, but are not limited to, the following: Available resources, candidates’ past level of engagement with group and union, Constituency Group or Human Rights Strategic Partner, balance in distribution of sponsorship awards and other related projects/priorities of the union.
3. Application **must** be submitted 30 days **prior** to the start date for that event.

# 2018 HUMAN RIGHTS APPLICATION

**AFL/CIO Dr. Martin Luther King, Jr. Civil and Human Rights Conference**

January, 12 – 15, 2018 –Houston, TX – Hilton of the Americas

**National Gay & Lesbian Task Force/NGLTF**

Creating Change – January 24 – 28, 2018  
Washington, DC – Marriott Wardman Park Hotel

**Coalition of Black Trade Unionists/CBTU**

“47 Years Strong, From Surviving to Thriving”  
May 23-28, 2018 – Orlando, FL at Hilton Orlando Buena Vista Palace

**Pride @ Work/P@W Triennial Convention**

August, 23-25, 2018 – Sheraton Grande Phoenix, Phoenix, AZ

**A. Philip Randolph Institute/APRI**

49<sup>th</sup> Annual NEC – Phoenix, AZ  
August 8 – 12, 2018 - Pointe Hilton Resort

**NAACP 109<sup>th</sup> Annual Convention -**

“Defeat Hate – VOTE” – Henry B. Gonzalez Convention Center - July 14 – 18, 2018 San Antonio, Texas

**Coalition of Labor Union Women/CLUW**

“Sisters Not Afraid of Power” April 30 – May 4, 2018 Conference – Silver Spring, MD

**Labor Council for Latin American Advancement/LCLAA - 22<sup>nd</sup> Nat'l**

Membership Convention – Puerto Rico August 8 – 11, 2018

**National Organization of Women/NOW**

TBA

**Asian Pacific American Labor Alliance**

**APALA 2019 Biennial Convention - TBA**

## Part 1: Applicant Information

Name: \_\_\_\_\_ Local: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Title within Union: \_\_\_\_\_

Are you a dues-paying member of the Constituency Group/Human Rights Strategic Partner?

Circle one: YES NO If YES, for how long? \_\_\_\_\_

Are you an office holder in the Constituency Group/Human Rights Strategic Partner?

Circle one: YES NO If YES, list Title: \_\_\_\_\_

Are you a CWA member in good standing?

Circle one: YES NO

Are you a CWA Political Action Fund participant at \$20.00 per month or more?

Circle one: YES NO

Contact information within Constituency Group/ Strategic Partner with whom you have worked:

Name: \_\_\_\_\_

Role/Position in Group/Partner: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Explain your prior involvement with the Constituency Group/Strategic Partner:

Please explain how you plan to build a deeper working relationship between CWA and the Constituency Group or Strategic Partner Organization (i.e. are there issues, campaigns where we can work together):

**Part 2: Vice President**  
**District/ Sector \_\_\_\_\_**

I nominate:

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(print full name)

For a Human Rights Constituency Group/ Strategic Partnership Sponsorship.

Briefly explain why you are nominating this activist (i.e. prior work with the Constituency group/ Human Rights partner, CWA activism)

District/Sector Vice President \_\_\_\_\_

Signature

Send completed Application to Melissa Matos, Director of Human Rights and cc: Joseph McCue:

[mmatos@cwa-union.org](mailto:mmatos@cwa-union.org)

cc: [jmccue@cwa-union.org](mailto:jmccue@cwa-union.org)

Fax: 202-434-0695

CWA Human Rights Department  
501 Third Street, N.W.  
Washington, D.C. 20001-2797

**Eligible Expenses in brief:**

1. Travel (common carrier);
2. Two nights hotel stay (if outside reasonable commute for candidate);
3. Two days lost wages (no lost time paid for weekends, days off, nor OT);
4. The total of all of the above or \$1,200 per selected candidate, whichever is lower; OR an approved project with group up to \$1,200;
5. Candidates must receive approval of the CWA Human Rights Director in advance;
6. **Reimbursements for wages and expenses are made TO THE LOCAL and all wage/expense reimbursements for an individual at a specific event MUST BE SUBMITTED at the SAME TIME. Any exceptions MUST have prior approval from Human Rights Director.**
7. **Expenses are reimbursed per the CWA Headquarters rules. Expenses that have receipts are allowable as long as they do not exceed the IRS maximum. (See <http://www.gsa.gov/portal/category/100120>).**