CWA Aptify Link: portal-cwa.aptify.com

Please bookmark the CWA Aptify link or add it to your favorites by clicking the star icon on your web browser.

Need a Password for Aptify?

To obtain a password for Aptify, the manual or training videos, please have your Local president send an email request to:

aptifysupport@cwa-union.org

Include the name of the person who needs the password, their email address, and position within the local. If the request is for the Local President, copy the Local Secretary or Secretary-Treasurer.

Roles based security access is not yet available, but will be. We will notify you when it is launched.

Users Manual: cwa-union.org/aptify-manual

The Aptify manual is designed for local users and provides a step-by-step overview of basic tasks as well as quick reference sheets, screen grabs, and a glossary of terms:

The document is password protected, see Need a Password above if you need the password.

The manual is posted as a searchable PDF. You can also print a hard copy – just be aware that it’s 69 pages long and will be updated periodically.

Video Training

Videos on Aptify basics, using reports, and bottom-up dues processing: vimeo.com/showcase/5968883

The videos are password protected, see Need a Password above if you need the password.

Orion Archive

We’ve had requests from locals to access data saved in Orion prior to the Aptify launch. The Orion site is now live again for this purpose – you can use the same website and log-ins as always. Please note that Orion is online for reference only – **DO NOT EDIT or change any records; these changes will be lost and will not transfer to Aptify**. The Orion site will be permanently phased out on September 30th.

Dues Specialists

The following district and sector dues specialists/ coordinators have been trained in Aptify basics, and they are available to answer questions and provide general support. They are:

D1 (NJ): Tamara Suttle, tsuttle@cwa-union.org
D1 (NY): Nalini Droopad, ndroopad@cwa-union.org
D2-13: Dee Tillman, dtillman@cwa-union.org
D3: Mary Moran, mmoran@cwa-union.org
D4: Michelle Winter, mwinter@cwa-union.org
D6: Nicole Tupa, ntupa@cwa-union.org
Super Users

The following people were trained by CWA as “super users” of the Aptify system. They are willing to help their fellow locals get going on the new system!

- CWA Local 1180: Gloria Middleton, gmiddleton@cwa1180.org
- CWA Local 1036: Patti Tiernan, ptiernan@cwa1036.org
- CWA Local 13500: Mary Lou Schaffer, cwa13500exec@hotmail.com
- CWA Local 3640: Darla Meyer, darla3640@yahoo.com
- CWA Local 4204: Amy Blaisdell, secretary@cwa4202.org
- CWA Local 6215: Anita Learned, alearned@cwa6215.org
- CWA Local 7019: Sue Head, shead@cwa7019.org
- CWA Local 7026: Cecilia Valdez, cmvaldez@cwa7026.com
- CWA Local 9119 (UPTE): Shanna Vela, treasurer@upte-cwa.org
- CWA Local 9416: Ryan Castro, rcastro@cwa-9416.org
- TNG-CWA Local 37002, Minnesota News Guild: Marilyn Clemens, marilyn@mnguild.org
- NABET-CWA Local 51011: Elise Roth, eroth@nabetlocal11.org
- NABET-CWA Local 51021: Patrick Tubiolo, TVTECH@aol.com
- IUE-CWA Local 81201: Nefty Alvarez, nalvarez@local201iuecwa.org

Emailing CWA HQ

If you are having trouble with your log-in, email AptifySupport@cwa-union.org

If you have specific dues questions, including questions about local advances or settlement, or if you need to request a local or PU transfer, email duesquestions@cwa-union.org

For issues related to Convention credentials, email cwacredentials@cwa-union.org

For other questions, including inquiries about Aptify training, email SToffice@cwa-union.org

Webinars

Find details and sign up for Aptify webinars here: http://bit.ly/2lqZYm3

Have an Aptify question or need additional assistance?

- Contact your Dues Specialist (see list above)
- Send an email to aptifysupport@cwa-union.org.