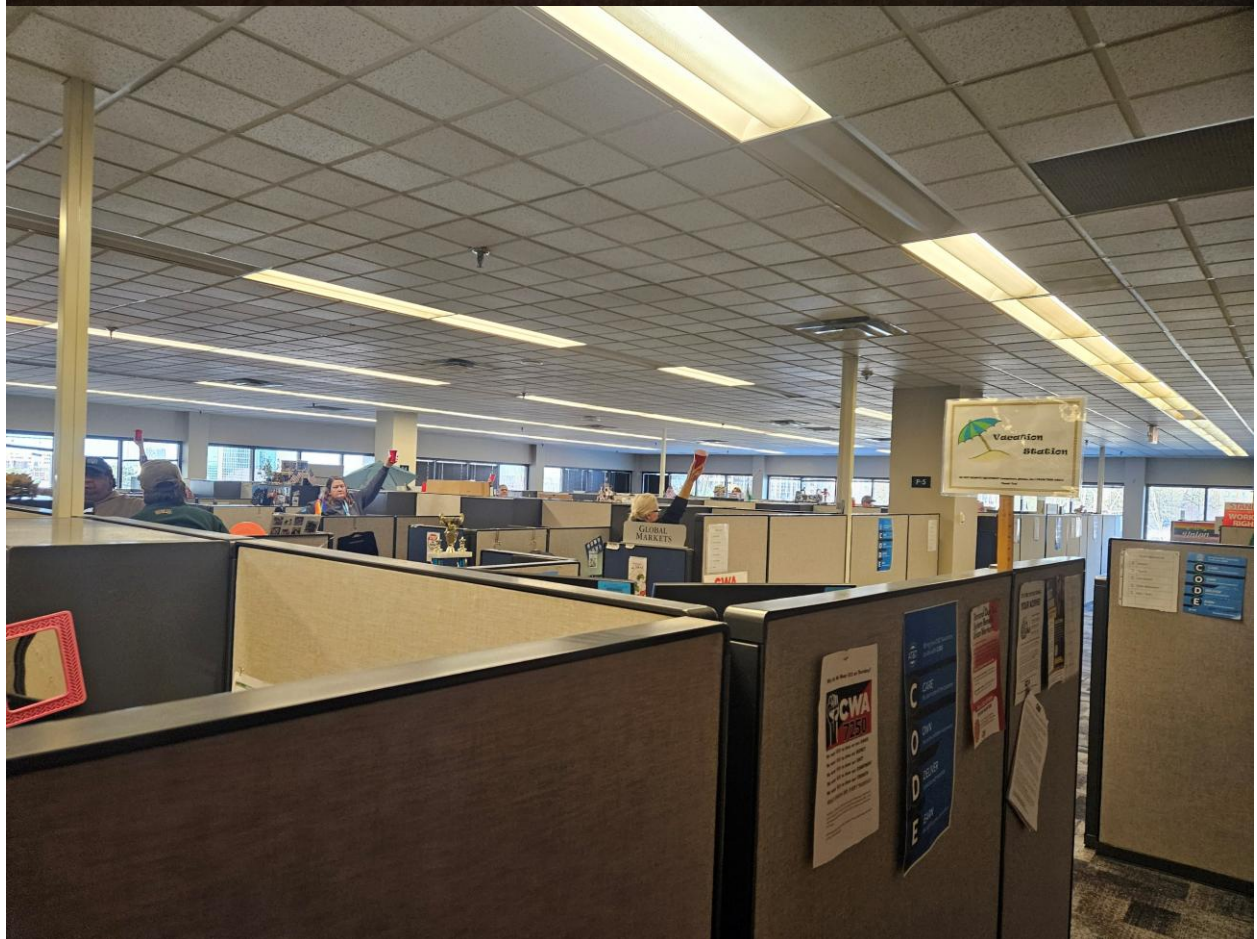
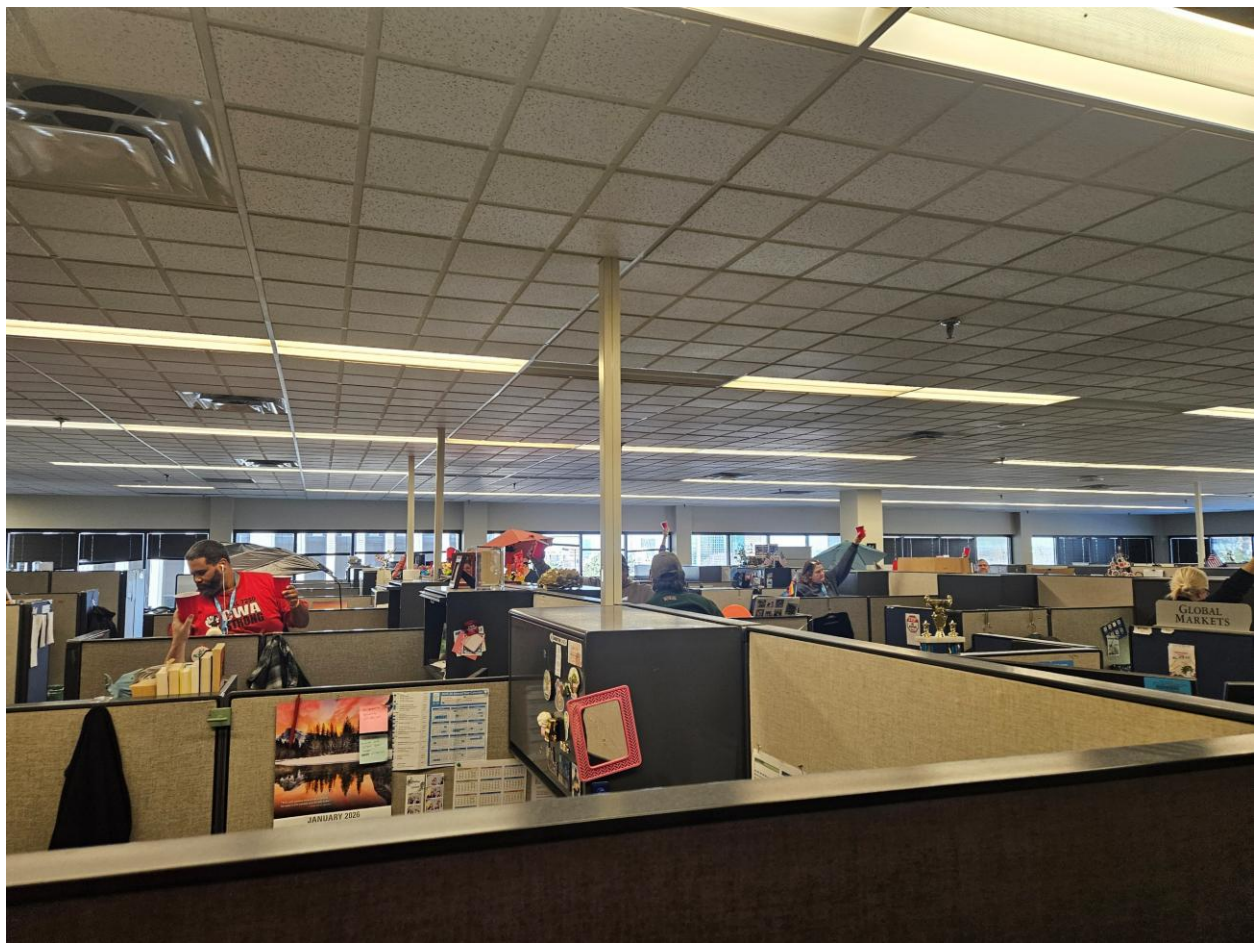
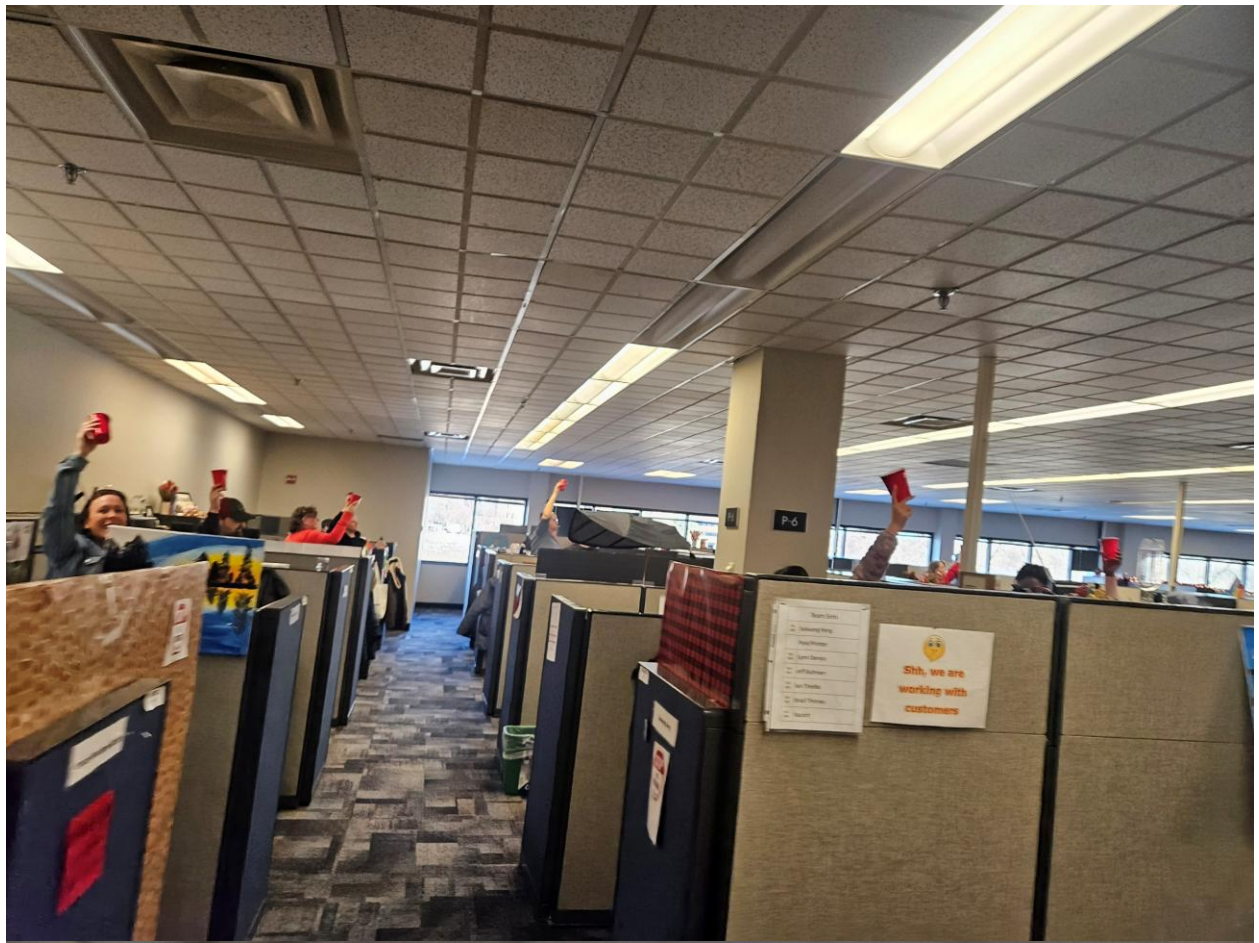
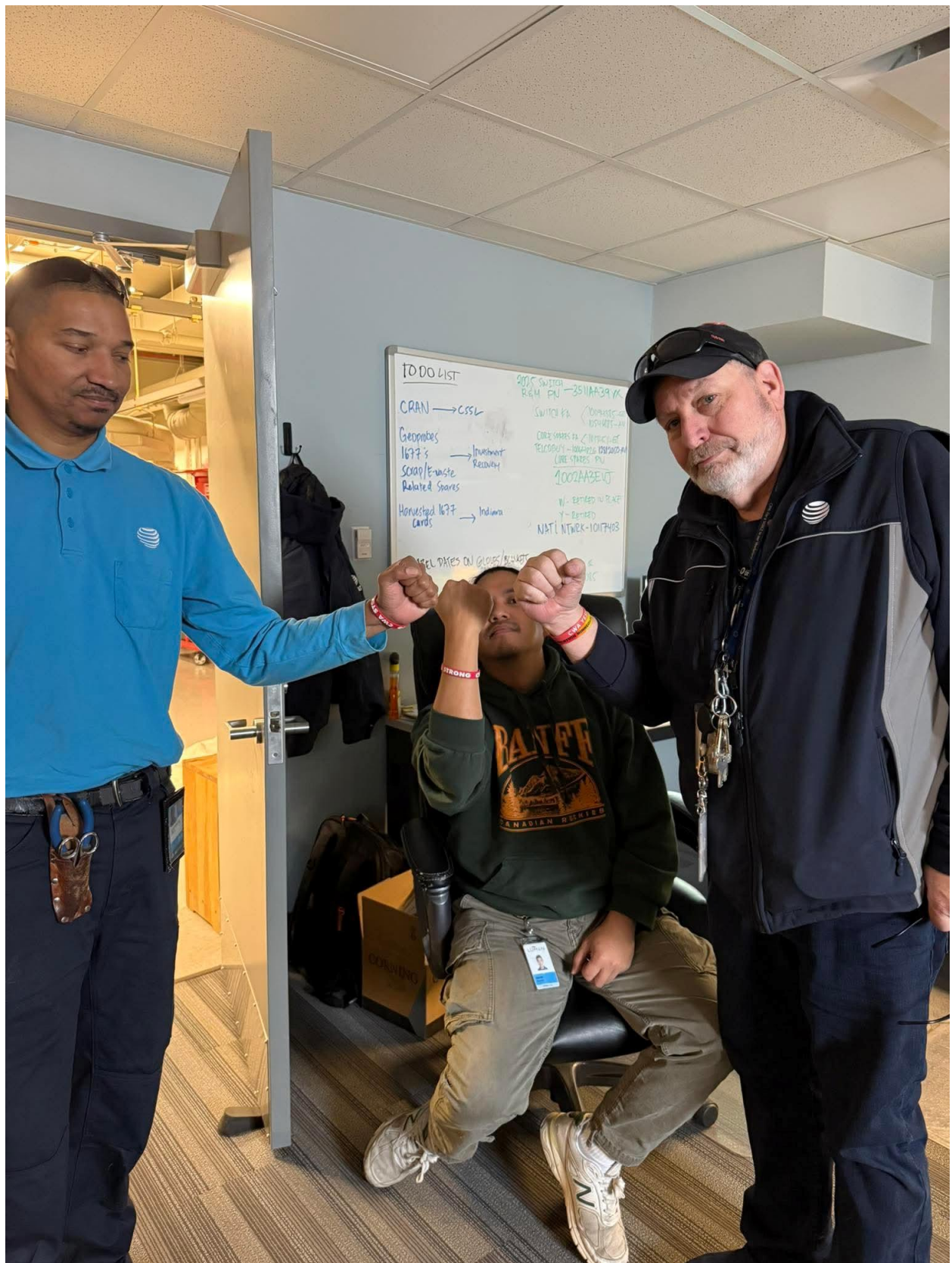


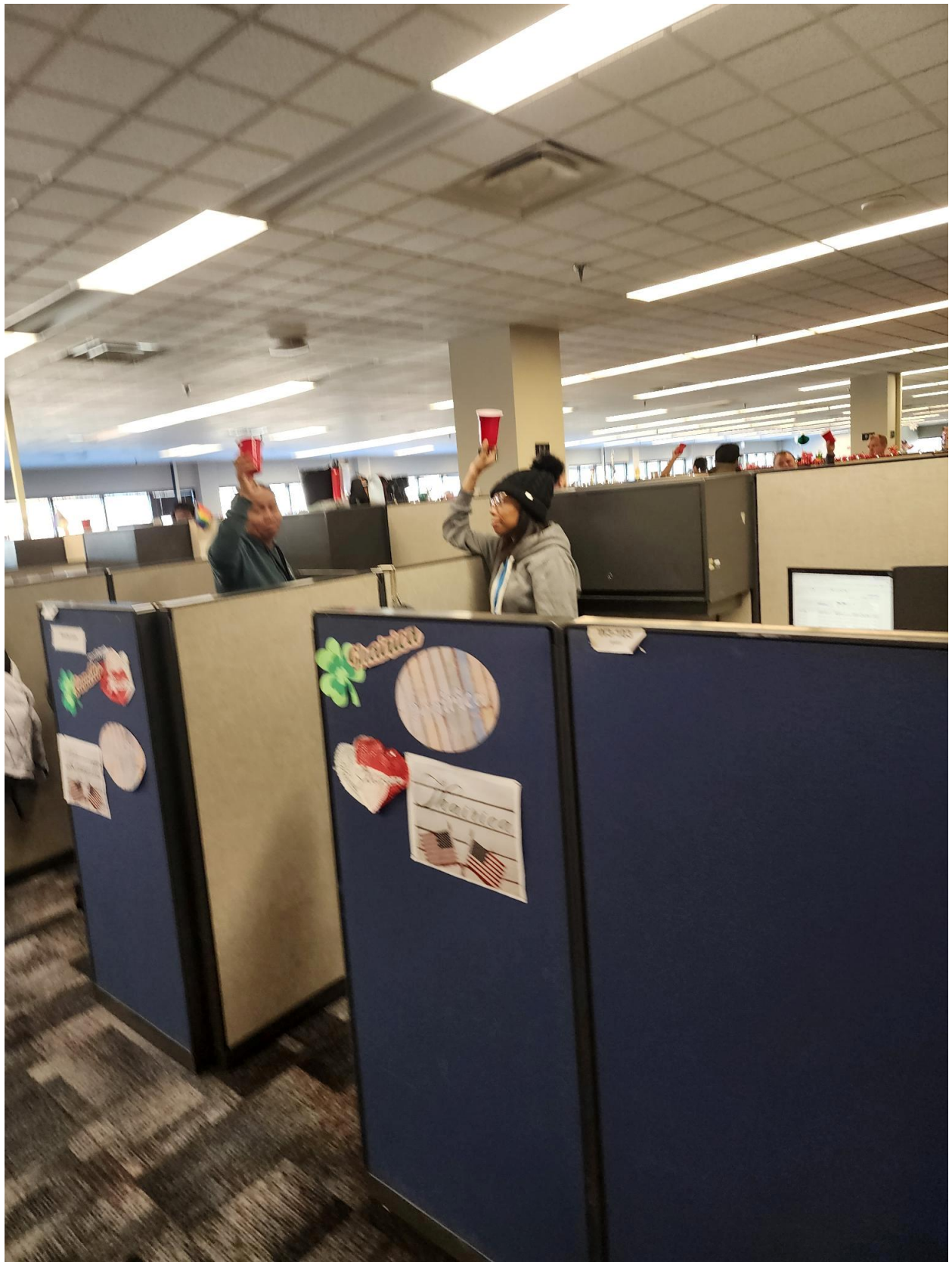


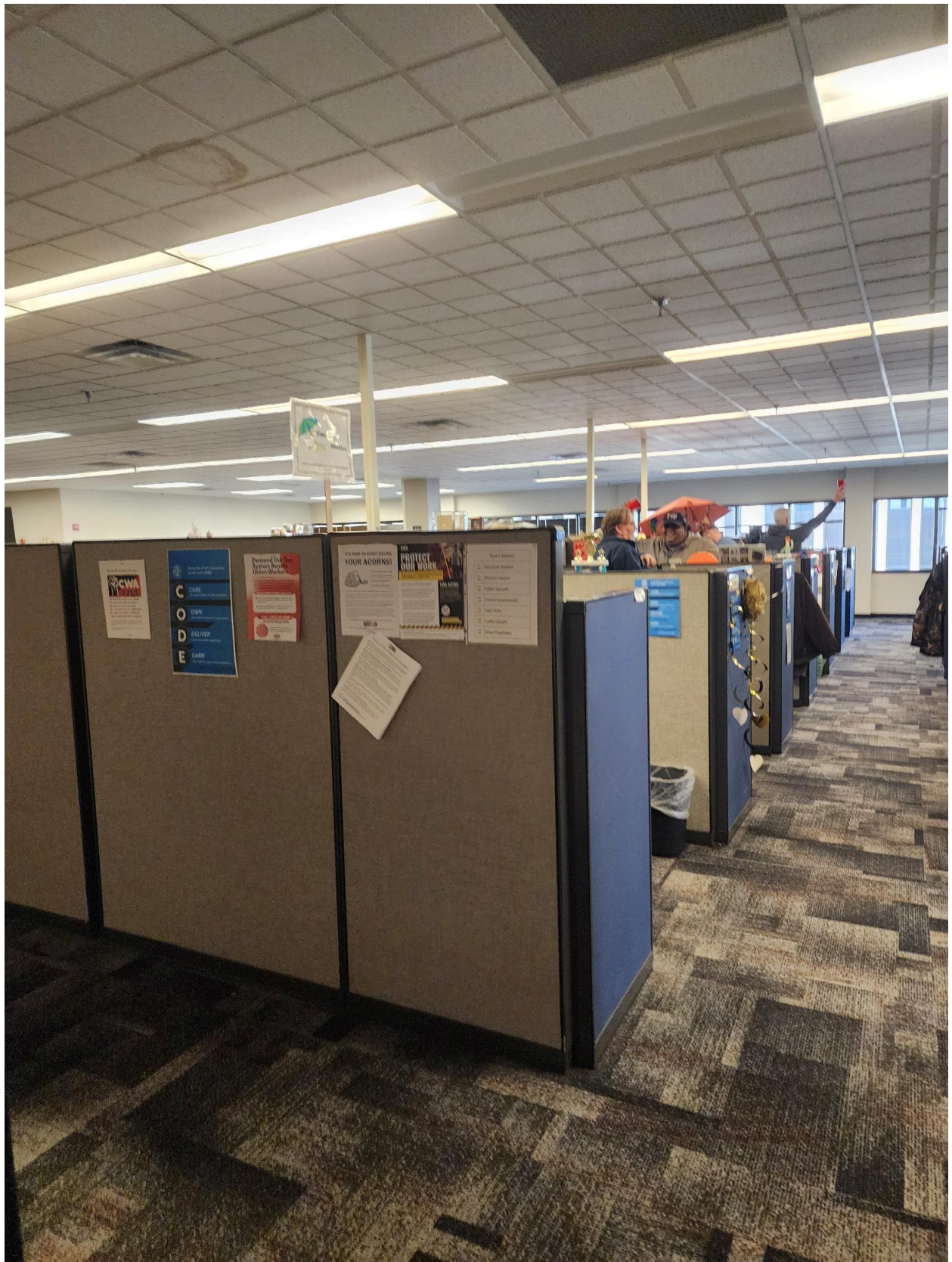
















TAKE NOTE:

Early Bargaining Starts TODAY!!!

January 11, 2026

Request to View Employee Records

Complete Sections 1 and 2 of this form. Read and acknowledge the conditions.

Section 1: Requester Details

Requester Name: _____

Supervisor Name: _____

CWA LOCAL 4252

DID YOU KNOW:

You are entitled to view your file once a year and receive a copy...turn in your request TODAY

ARTICLE 13 – PERSONNEL RECORDS

- 1 Once in each year (and more frequently in unique circumstances where the employee has so requests and the Company agrees), employees shall, upon their request, inspect their personnel records in accordance with the Company's practices concerning inspection of personnel and/or medical records. Unless required otherwise by law, under no circumstances, the opportunity to inspect personnel records will be provided within (30) calendar days of the Company's receipt of the written request to do so.
- 2 When an employee receives a warning of suspension, demotion or discharge that is recorded in the employee's personnel file, the Company will provide a copy of the warning to the warned employee. A copy of the warning will be given upon request to the employee's Representative if he/she is present pursuant to the provisions of Article 13 (Representation).

January 14, 2026