

# PART XIV: CWA LOCAL FORMS

	<b>Form</b>	<b>Form Number</b>	<b>Mail To:</b>
1.	Deduction of per capita and defense fund for make-up dues paid directly to Local	MLO-80	International Union c/o CWA Membership & Finance
2.	Request deduction of per capita dues for workers who pay dues directly to Local on ongoing basis	MLO-81	International Union c/o CWA Membership & Finance
3.	NABET-CWA Outgoing Members	MLO-91	International Union c/o CWA Membership & Finance
4.	NABET-CWA Transfer Request Form	MLO-99	International Union c/o CWA Membership & Finance
5.	Report changes to Local Bylaws	MLO-110	International Union District Office Bureau of Labor Management Reports IRS with LM Report
6.	Request new or change in dues or initiation fee to employer.	MLO-111	District Office <i>(form must be approved by CWA Staff)</i>
7.	Apply for a new or revised Local Charter	MLO-112	District Office <i>(form must be approved by District Vice President)</i>

	<b>Form</b>	<b>Form Number</b>	<b>Mail To:</b>
8.	Waive Local jurisdiction over a group because: Decertification, employer went out of business, inability to secure contract. Turning over group to another Local. Local is going to merge with another Local.	MLO-113	District Office ( <i>form must be approved by District Vice President</i> )
9.	Expand its assigned jurisdiction in order to: Take in a group not presently assigned to another Local or newly organized unit. Take portion of the jurisdiction waived by another Local. Merge with another Local that is waiving their entire jurisdiction.	MLO-114	District Office ( <i>form must be approved by District Vice President</i> )
10.	NABET-CWA Incoming Members	MLO-118	International Union c/o CWA Membership & Finance
11.	Member Status Change Notification Member to Non-Member/Agency Fee Payer	MLO-120	International Union c/o CWA Membership & Finance
12.	Report Local discrepancies in Membership Dues Report involving jurisdiction only.	MLO-121	District Dues Coordinator
13.	Request or cancel specific deductions from monthly dues remittance check for CWA projects/programs. For example, State political councils, etc.	MLO-124	International Union c/o CWA Membership & Finance

	<b>Form</b>	<b>Form Number</b>	<b>Mail To:</b>
14.	Set up a Direct Deposit Authorization for Local Dues Remittance	MLO-125	International Union c/o CWA Membership & Finance
15.	Request a Dues Split Change	MLO-126	District Office <i>(form must be approved by District Vice President)</i>
16.	IUE-CWA Administrative Option for Flat Rate Dues Structure	MLO-127	IUE Sector Office <i>(form must be approved by Sector office)</i>
17.	Supply a small employer with a standard reporting form.	MLO-504	Employer
18.	Organizing New Project Notice	Form 2	Local/District Organizer
19.	Organizing Project Dropped Notice	Form 3	Local/District Organizer
20.	Organizing Progress Report	Form 4	Local/District Organizer
21.	Request for Organizing Funds	Form 8	Local/District Organizer
22.	Project Completion Notice	Form 9	International Union c/o CWA Membership & Finance
23.	Organizing Change/Deletion Notice	Form 9A	International Union c/o CWA Membership & Finance
24.	Organizing Decertification Quarterly Report	Form 10	Local/District Organizer

	<b>Form</b>	<b>Form Number</b>	<b>Mail To:</b>
25.	Organizing Representation Authorization Card	Form 0-100	Local/District Organizer
26.	CWA Members' Relief Fund Striker Certification Form	DFR-1	District Fund Agent
27.	CWA Members' Relief Fund Reimbursement and Reporting Form	DFR-2	District Fund Agent
28.	Striker's Assistance Record	DRF-4	Local internal use.
29.	Strikers' Application for Assistance	DFR-5-1	Local internal use.
30.	CWA Strike Counsellors' Data and Recommendations	DFR-5-2	Local internal use.
31.	Local Expense Voucher	H-100	Local internal use.
32.	Monthly Credit Card Expense Report	H-101	Local internal use.
33.	Retired Members' Council Lifetime Membership Application	RMC-01	International Union c/o Retired Members Council
34.	Retired Members' Council RMC Lifetime Membership Gifted & Retiree Chapter Membership Application	RMC-02	International Union c/o Retired Members Council
35.	Retired Members' Council Chapter Membership Updates	RMC-03	International Union c/o Retired Members Council

	<b>Form</b>	<b>Form Number</b>	<b>Mail To:</b>
36.	Labor Organization Bond Coverage Request for Retired Members' Chapters	RMC-04	International Union c/o Compliance Department
37.	Retired Members' Chapter Request for Information	RMC-05	International Union c/o Retired Members Council
38.	Retired Membership Card Program	RMC-06	International Union c/o CWA Office of Special Programs
39.	Application for Charter CWA Retired Members' Council	RMC-07	International Union c/o Retired Members Council
40.	CWA Retired Members' Chapter Officer Update	RMC-08	International Union c/o Retired Members Council

For these, and all other forms, visit the CWA website, [www.cwa-union.org](http://www.cwa-union.org) under “For Locals” and click on “Forms”.